



COVID-19 HEALTH AND SAFETY



Contracting - Site Controls

PREVENT CATCHING & SPREADING THE VIRUS



Wash hands frequently with soap and water or use a sanitiser gel



Catch coughs and sneezes with disposable tissues



Throw away used tissues (then wash hands)



If you don't have a tissue use your sleeve



Avoid touching your eyes, nose and mouth with unwashed hands



Avoid close contact with people who are unwell

General Site Working

- Subcontractors to confirm to site contact etc.. which personal being sent to Hanson sites fully adhere to current government guidelines on COVID19.
- Wear gloves at all times & regularly cleaned/replaced. Avoid contact with the face.
- Wash your hands with soap and warm water for at least 20 seconds as often as possible.
- Where practical, maintain a 2 metre minimum distance from other workers.

Van & Mobile Plant Use

- Van touch points (e.g. door handles) to be regularly cleaned with soap and warm water.
- One operator per machine. If not possible, touch points shall be thoroughly cleaned.
- Break times, wash hands before & after eating or drinking, sit in the van/ plant you travel in
- Welfare facilities to be cleaned regularly with soap and warm water. Use & clean your own cutlery, store these in a personal space. Avoid sharing facilities as best as you can.

Banksman Duties

- Verbal communication with drivers kept to a minimum. Maintain a 2m minimum distance except when checking/signing material tickets.
- Where material suppliers don't need you to sign their ticket, photograph tickets instead of handling them.
- Where tickets need to be signed wear gloves, no bare hand to hand passing of tickets.
- Banksman to use their own pen – do not use driver's pens.
- Banksmen to wash hands frequently following government guidelines on hand washing.
- Tickets, place into an envelope for the Site Manager. Do not lick seal envelopes.

Communicating Work Information

- No meetings. Communication via tablets/phones to be at the start/end of the shift.
- Safety Information to be delivered to groups no more than two or three people at a time in the open/outdoors. Responsible person shall be permitted to sign the tablet on behalf of others - do not share the tablet around. Safety Information includes:
 - Inductions - Managers to liaise with clients to agree specific site arrangements.
 - Daily Walkthroughs
 - Safety Alerts
 - Plant and Vehicle Inspections
 - Toolbox Talks will be suspended unless they contain business critical information.
 - Safety Conversations shall be for direct intervention only, not to meet targets.
 - Internal/Safety Audits shall be single person only